BILLING POLICY 1999 PROVIDING FOR APPLICATION OF PARTIAL PAYMENTS RECEIVED

SECTION 1: Application of Payments. If a customer shall pay less than all of the total outstanding balance for water, provided by the Town, such partial payment shall be applied to the customer's bill in the following order:

The partial payment shall be first applied to the tax, then to the penalty, then to the past due portion of the bill.

SECTION 2: This section is intended to instruct the Clerk/Treasurer on how partial payments are to be applied and is not intended for the benefit of customers of the Water Works.

DATED THIS 7th DAY OF September 1999

ATTEST:

Mary E. Brasker, Clerk/Treasurer

Mike Bowman, President

Russell Bush, Councilman

John Haga, Councilman